Agenda

6.30 pm
Monday, 2 October 2017
Council Offices, Knowle Green, Staines-upon-Thames
TW18 1XB

Discussion

- Environment Agency: Winter Readiness & Community Engagement
- Address from Surrey's Cabinet Member for Highways.

Get involved

You can get involved in the following ways

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the joint committee a question about it. The joint committee provides an opportunity to raise questions, informally, up to 30 minutes before the formal business of the meeting officially starts. If an answer cannot be given at the meeting, it will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the joint committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Spelthorne and have a local issue of concern, you can petition the joint committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Attending the Joint Committee meeting

Your Partnership officer is here to help.

Email: carys.walker@surreycc.gov.uk
Tel: 01483 517530 (text or phone)
Website: www.surreycc.gov.uk/spelthorne

Follow *@SpelthorneJC* on Twitter

This is a meeting in public.

Please contact **Carys Walker, Partnership Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language

- If you would like to attend and you have any **additional needs, eg access**

- If you would like to talk about something in today's meeting or have a local initiative or concern

Surrey County Council Appointed Members

Mr Richard Walsh, Laleham and Shepperton (Vice-Chairman)
Mr Robert Evans, Stanwell and Stanwell Moor
Mr Tim Evans, Lower Sunbury and Halliford
Miss Alison Griffiths, Sunbury Common & Ashford Common
Mr Naz Islam, Ashford
Mrs Sinead Mooney, Staines
Ms Denise Turner-Stewart, Staines South and Ashford West

Borough Council Appointed Members

Cllr Ian Harvey, Sunbury East (Chairman)
Cllr Maureen Attewell, Laleham and Shepperton Green
Cllr Mark Francis, Staines
Cllr Alfred Friday, Sunbury East
Cllr Joanne Sexton, Ashford North & Stanwell South
Cllr Richard Smith-Ainsley, Laleham & Shepperton Green
Cllr Howard Williams, Ashford Common

Chief Executive
Roberto Tambini

Chief Executive
David McNulty

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Community Partnerships Team at the meeting.

Thank you for your co-operation

OPEN FORUM

Before the formal committee session begins, the Chairman will invite questions from members of the public attending the meeting. Where possible questions will receive an answer at the meeting, or a written answer will be provided subsequently.

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 MINUTES FROM PREVIOUS MEETING

To approve the Minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

(i) Any disclosable pecuniary interests and / or
(ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 CHAIRMAN'S ANNOUNCEMENTS

To receive any Chairman's announcements.

Agenda item only

5 VICE CHAIRMAN'S ANNOUNCEMENTS

To receive any Vice Chairman's announcements.

Agenda item only

6 PETITIONS & PETITION RESPONSES

To receive any petitions in accordance with Standing Order 14.1. Notice must be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's or Spelthorne Borough Council's e-petitions website as long as the minimum number of signatures has been reached 14 days before the meeting.

7 WRITTEN MEMBER QUESTIONS

To receive any written questions from members under Standing Order 13. The deadline for members' questions is 12 noon four working days before the meeting.

8 WRITTEN PUBLIC QUESTIONS

To answer any questions from residents or businesses within Spelthorne borough area in accordance with Standing Order 14.2. Notice should be given in writing or by email to the Partnership Committee Officer by 12 noon four working days before the meeting.

9 DECISION TRACKER (FOR INFORMATION) (Pages 1 - 4)

To review any outstanding decisions from the Joint Committee.

10 ENVIRONMENT AGENCY: WINTER READINESS AND COMMUNITY ENGAGEMENT [FOR INFORMATION, NO REPORT]

A presentation given by the Environment Agency officer for Spelthorne to outline the current activities with respect to winter readiness, temporary defences and work with partners and community groups.

11 ADDRESS FROM THE COUNTY COUNCIL'S CABINET MEMBER FOR HIGHWAYS [FOR INFORMATION, NO REPORT]

A verbal update from Colin Kemp, Cabinet Member for Highways.

12 HIGHWAYS UPDATE (FOR DECISION) (Pages 5 - 26)

To receive an update from the Highways Area Team Manager (North East).

13 FORWARD PROGRAMME [FOR DECISION]

To agree the Forward Programme for the next meeting:

- Environment Agency: Update on the River Thames Scheme
- Surrey Fire & Rescue Service: Annual Review
- Highways Update & Budget
- Parking Review

14 DATE OF NEXT MEETING

To be held on Monday 6 December 2017 at 6.30pm in the Council Chamber, Spelthorne Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB.

(6.30pm – 7pm: Open Forum, Informal Public Question Time)